

Child Care JOB LINE

2010-11 Job Position Description

~Submit one job position description for EACH job opening~

Today's Date:	
Name of Center:	
Contact Person:	Signature:
Address:	City:
Zip Code:	E-mail:
Telephone:	Hours to call: to:

Position Available: <input type="checkbox"/> Lead Teacher <input type="checkbox"/> Assistant Teacher <input type="checkbox"/> Administrator <input type="checkbox"/> Other
--

Check all that apply: <input type="checkbox"/> working with infants <input type="checkbox"/> working with toddlers <input type="checkbox"/> working with 2 year olds <input type="checkbox"/> working with 3 year olds <input type="checkbox"/> working with 4 year olds <input type="checkbox"/> working with 5 year olds <input type="checkbox"/> working with school age summer <input type="checkbox"/> working with school age before school <input type="checkbox"/> working with school age after school <input type="checkbox"/> working with school age before/after school <input type="checkbox"/> supervising staff <input type="checkbox"/> transporting children <input type="checkbox"/> preparing meals and snacks <input type="checkbox"/> substitute <input type="checkbox"/> other <input type="checkbox"/> other

This position is: (check one) <input type="checkbox"/> full time <input type="checkbox"/> part time <input type="checkbox"/> other
Start Date:

Benefits Include: (check all that apply) <input type="checkbox"/> health insurance <input type="checkbox"/> paid sick days <input type="checkbox"/> paid holidays & vacations <input type="checkbox"/> reduced child care rates <input type="checkbox"/> other
--

Rate of Pay: (check and complete one) <input type="checkbox"/> hourly rate \$ _____ per hour <input type="checkbox"/> pay range \$ _____ per hour <input type="checkbox"/> annual salary \$ _____ per year <input type="checkbox"/> other
--

◇ Deadline for Child Care JOB LINE is **Thursday** at noon for the following week.
◇ We reserve the right to format your information to best serve all participants.
◇ **FAX TO 920-886-1331;** or **MAIL TO** CCR&R, 1165 Appleton Road, Suite A, Menasha, WI 54952

For Office Use Only Date Received:
--